



## Consent Form for a Criminal Background Check

I understand that 180 Youth Outreach will conduct a criminal history background check as part of the procedure for processing my employment/volunteer application.

I understand that 180 Youth Outreach will conduct an investigation that verifies my Social Security Number and includes obtaining information regarding my past employment and criminal background.

I understand that criminal history background check will include my counties of residence to search for criminal records.

I understand that before I am denied employment based on information obtained in the report, I will receive a copy of the report and written description of my rights under the Fair Credit Reporting Act.

I understand if I disagree with the accuracy of any information in the report, I must notify 180 Youth Outreach representatives three (3) business days of the receipt of the report. If reported within this time, I will have the opportunity to address the information contained in the criminal history background check report.

I understand that the information contained in the criminal history background check will be available to those involved in making employment decisions or performing the background investigation and that this information for the purpose of making employment decisions.

180 Youth Outreach employs First Advantage to conduct background checks for potential employees/volunteers.

Name: \_\_\_\_\_ Signature of Consent to Perform Background

Date: \_\_\_\_\_ Checks: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

State of Birth: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Current Address: \_\_\_\_\_  
\_\_\_\_\_

### For Office Use Only:

Date Received: \_\_\_\_\_ Date Background Check Submitted: \_\_\_\_\_

Results Received: \_\_\_\_\_ Date Cleared to Start: \_\_\_\_\_

Employment/Volunteer Location: \_\_\_\_\_

Position: \_\_\_\_\_ Date Supervisor Notified: \_\_\_\_\_

Staff Signature: \_\_\_\_\_ Date of Signature: \_\_\_\_\_